

Health & Wellbeing Board Report template

Bury Health and Wellbeing Board

Title of the Report	Governance arrangements for the refreshed Priority 5 Healthy Places
Date	11 th June 2015
Contact Officer	Heather Crozier
HWB Lead in this area	Pat Jones Greenhalgh

1. Executive Summary

Is this report for?	Information	Discussion	Decision X
Why is this report being brought to the Board?	This report is being brought to the board to seek approval to sign off the governance arrangements for the reporting of Priority 5 actions, measures of success and indicators.		
Please detail which, if any, of the Joint Health and Wellbeing Strategy priorities the report relates to. (See attached Strategy)	Priority 5- Healthy Places		
Please detail which, if any, of the Joint Strategic Needs Assessment priorities the report relates to. (See attached JSNA)	N/A		
Key Actions for the Health and Wellbeing Board to address – what action is needed from the Board and its members? Please state recommendations for action.	Board to approve the governance arrangements for the reporting of Priority 5 actions, measures of success and indicators. This is in order to support the future development of the Health & Wellbeing Strategy and to strengthen the governance mechanisms (through agreed work plans and monitoring arrangements) to ensure that sub groups, projects and other work streams are targeted towards activities that will deliver success as agreed by Team Bury.		
What requirement is there for internal	N/A		

or external communication around this area?	
Assurance and tracking process – Has the report been considered at any other committee meeting of the Council/meeting of the CCG Board/other stakeholders....please provide details.	No this report is specific to the Health & Wellbeing Board

2. Introduction / Background

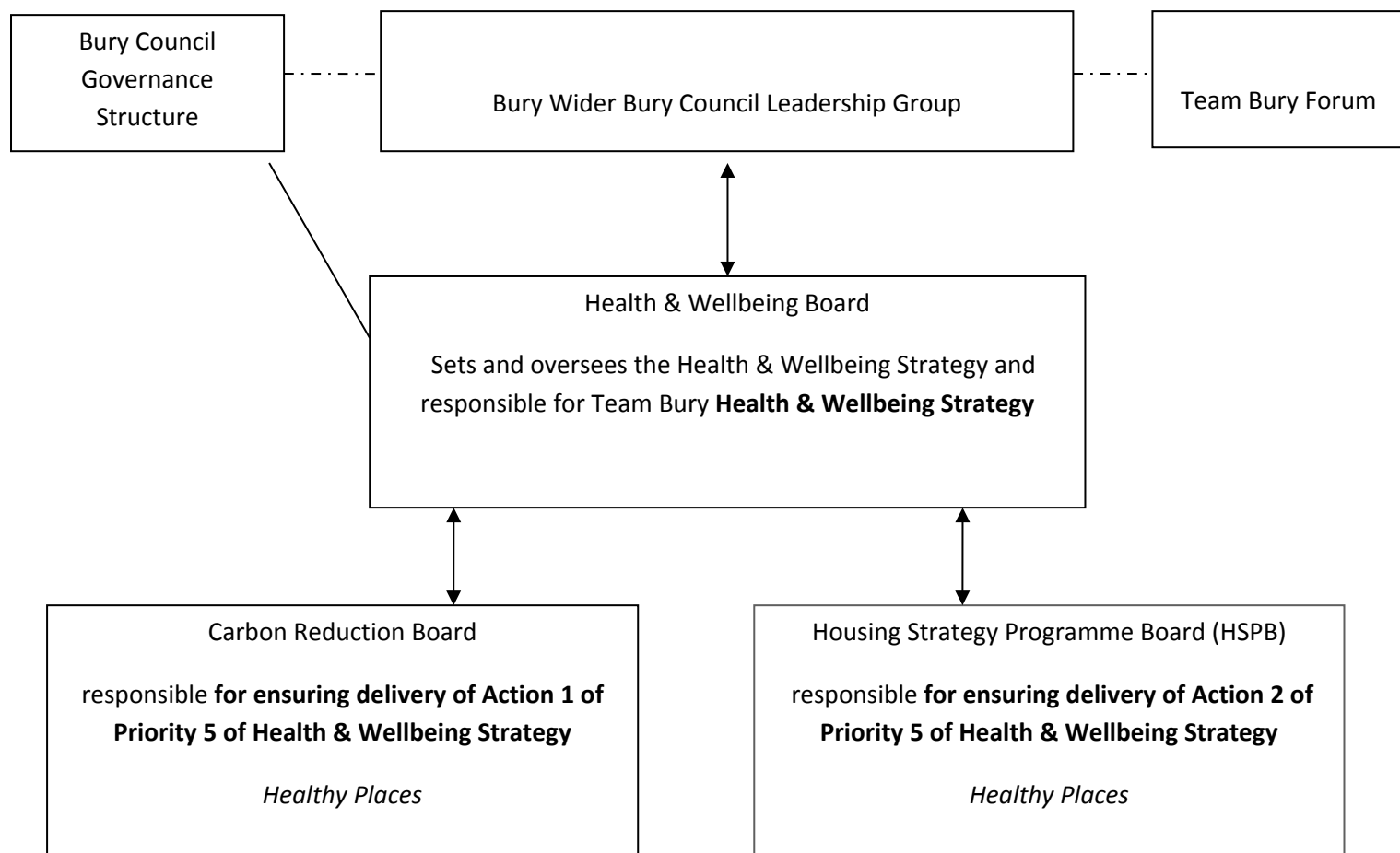
At the Team Bury Forum, it was agreed that all groups and subgroups relating to the Health & Wellbeing Board should be reviewed in order to strengthen governance mechanisms (through agreed work plans and monitoring arrangements) to ensure that sub groups, projects and other work streams are targeted towards activities that will deliver success.

It was agreed at the October 2014 Board meeting that this should be undertaken in line with the refresh of the Health & Wellbeing Strategy so that as a priority is refreshed, the relevant groups and sub groups are then reviewed to ensure effective governance and accountability for delivering that priority (please see Appendix 1).

The refreshed priority 5 of the Health & Wellbeing Strategy has now been developed and the Policy Lead and Democratic Services Officer for the Health & Wellbeing Board have been working on governance arrangements for this priority in partnership with relevant stakeholders (please see Appendix 2) .

3. Key issues for the Board to Consider

It is proposed that the governance structure for delivering Priority 5 of the Health & Wellbeing Strategy is:



Carbon Reduction Board

The Carbon Reduction/Climate Change Board meets every six weeks and is chaired by Pat Jones-Greenhalgh. The board is a cross-divisional Board of the Council also has the broader lens for Greater Manchester on all climate change matters. Its aim is to lead Low Carbon for Bury and provide steer and assurance that Bury Council is satisfying its responsibilities and target with regards adapting to Climate Change and Energy efficiency and Carbon management.

The Terms of Reference including membership can be found below:



Terms of Reference
(latest version).doc

The most recent minutes from the April board can be found below:



04.22.15 Notes of
Meeting.docx

Housing Strategy Programme Board

The Housing Strategy Programme Board meets monthly and is the sole mechanism to provide direction to all strategic housing matters in the borough. Its purpose is to act as a single point where all new strategic housing-related policies, procedures, publicity, activities and initiatives being developed by Adult Care Services and Six Town Housing are presented, discussed and agreed prior to wider discussion with members, the Board or the community. Its aim is to support the key principles of the partnership between the Adult Care Services and Six Town Housing, in that there will be no surprises arising from any strategic housing-related activities carried out by either party; that all will collectively promote positive attitudes and give positive messages at all times; there will be a joint celebration of individual and shared successes; and that information will be shared to allow each organisation to make better decisions.

The Terms of Reference including membership can be found below:



ToR Final
050112.doc

The most recent minutes from the February board can be found below:



HSPB Minutes 25
February 2015.doc

4. Recommendations for action

The Health and Wellbeing Board Terms of Reference state;

"The Board will oversee and receive reports from a set of sub groups which will focus on the delivery of key targeted areas of work. The sub groups will report directly to the Health and Wellbeing Board. Provisions that apply to the HWB would also apply to any sub groups of the HWB."

In order to ensure effective governance and accountability for delivering priority Five, it is proposed that:

- The work programme of HSPB and CRB will be directed where appropriate by the Health & Wellbeing Board
- The HSPB and CRB can make recommendations to the HWB arising from work undertaken on behalf of the Board.
- It is important that all HWB members are kept aware of the work of the HSPB and CRB, minutes will be circulated for information on a regular basis.
- The HSPB and CRB will oversee the delivery of the priority five of the HWB Strategy in doing so, the HWB will receive bi-annual reports in September 2015 and March 2016.
- Exception reports as and when required.

5. Financial and legal implications (if any)

If necessary please see advice from the Council Monitoring Officer Jayne Hammond (J.M.Hammond@bury.gov.uk) or Section 151 Officer Steve Kenyon (S.Kenyon@bury.gov.uk).

There are no financial or legal implications.

6. Equality/Diversity Implications

There are no equality or diversity implications.

CONTACT DETAILS:

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Date:

Appendix 1- Team Bury Report



FINAL report team
bury.doc

Appendix 2- Refreshed Priority 5 report



DRAFT Report
Priority 5 Health Plac